

Dear Student,

The Hariri Canadian University underscores scholarship and seeks to enroll high-caliber students capable of engaging in a highly dynamic and challenging learning environment. We are delighted in your interest to join our institution of higher education and hope that your aspirations meet our commitments.

We adopt high standard measures to select the best-qualified candidates based on the careful examination of the applicant's academic record over the last three school years, in addition to his/her scores in the required Entrance Examinations to HCU. All applications are considered on the basis of the applicant's qualifications and without any discrimination as to race, color, sex, disability, religion or national origin.

All applicants to HCU must pass:

1. The English Language Exam (TOEFL) with a minimum score of 560 (Institutional-ITP), or 220 (International-INT), or 83 (Internet Based – IBT), or 380 SAT I (Writing Section), or 7 (IELTS). Failure to attain the indicated score requires the student to join the Intensive English Program.
2. For Sophomore Program: HCU Entrance Exams for holders of the Lebanese Official High School or its equivalent:
 - a- Mathematics for the College of Business Administration .
 - b- Mathematics and Physics for the College of Engineering, and the College of Science and Information Systems.
 - c- Aptitude Exam for Graphics Design Major.
3. For Freshman Program: SAT I (prior to admission) & SAT II (may be taken during the freshman year) for holders of High School Diploma.

When registering for TOEFL, SAT I & II, please use HCU code number 4438.

HCU's application package should include:

- Three identical, recent, colored, passport-size photographs of the applicant.
- The high school official records of the last three years. Records should be submitted on HCU School Record Form included in this application and delivered by the applicant himself/herself directly or mailed by his /her school in a sealed and stamped envelope before the assigned deadline. Applications lacking school official grades are considered incomplete.
- Certified copy of the official certificate/diploma (Lebanese Official High School, Technical Baccalaureate, French Baccalaureate, High School, OR the Official Lebanese Equivalence of non-Lebanese grades).
- Original copy of TOEFL Test Score Record OR Original copy of SAT I Score Report .
- Original copies of SAT I and II score reports where applicable.
- Certified copy of the permission to join the freshman program from the Equivalence Committee of the Lebanese Ministry of Higher Education (for freshman applicants).
- Official transcripts of grades + University catalogue (for transfer applicants).
- Original copy of Civil Status Record (إخراج قيد أصلي) for Lebanese applicants OR copy of passport (صورة عن جواز السفر) for non-Lebanese applicants.
- A non-refundable application fee of L.L. 100,000** covering the cost of HCU Entrance Exams paid in cash at HCU or by certified cheques to the order of "**Hariri Canadian University**".

It is vital that you finalize the application process to HCU while meeting all announced deadlines and dates. If you have any questions or queries regarding our Admission policies, application procedure, or programs do not hesitate to contact or visit us.

The application deadlines are April 15 for the Fall Semester and November 15 for the Spring Semester.

Admissions

HARIRI CANADIAN UNIVERSITY

Application for Admission to Undergraduate Studies

For the Academic Year : _____ Application no.: _____

Main Campus Bekaa Campus North Campus

This application is only valid for the Fall and Spring Semesters of the academic year. HCU will not enroll new students in the summer sessions.

This application has to be filled out and returned to the Admissions Office (the campus of your choice) by the applicant himself/ herself within the announced deadlines.

Semester Applying for:

Fall

- New Freshman Student
- New Sophomore Student
- Transfer Student

Spring

- New Freshman Student
- New Sophomore Student
- Transfer Student

Paste recent colored passport-size photograph

- NOTE
- Write in Block letters (black or blue ink).
 - Do not keep any section unfilled.
 - Do not scratch or mark.

For Official Use only
Date application received: _____

Section A- Personal Information

1. Full legal name: Mr./ Ms. _____
First Middle/ Father's Name Last

In Arabic
(as in official document) _____
العائلة اسم الأب الإسم

2. Mother's full maiden name: _____
In English

3. Maiden name for women applicants: _____

4. Gender: Male Female

5. Marital status: Single Married Other: _____

6. Date and place of birth: _____
Day/Month/Year City Country

Nationality 1

Nationality 2

7. Mailing address: _____
Building

Street P.O. Box

City State / Country Zip Code

8. Residence address: _____
Building Complete if different than address in 7

Street P.O. Box

City State / Country Zip code

9. Telephone: _____
Home Mobile Fax: _____

10. If available, e-mail address: _____

11. Passport information (for foreign students only):

Passport no.: _____ Expiration date: _____

Section B- Academic Information

1. List the names of school(s) you have attended during your first, second, and third secondary classes:

| School(s) | Location(s) | From (Month/Year) | To (Month/Year) |
|-----------|-------------|-------------------|-----------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

2. Indicate the secondary school certificate (government/ private) you hold or are expected to receive and specify the section:

a- Lebanese Official High School

Section: _____ Date received or expected: _____

b- French Baccalaureate

Section: _____ Date received or expected: _____

c- Technical Baccalaureate

Section: _____ Date received or expected: _____

d- High School Diploma Date received or expected: _____

e- Others

Specify: _____ Date received or expected: _____

3. Transfer students; list the name(s) and the period of registration in other university(s):

| University(s) | Location(s) | From (Month/Year) | To (Month/Year) |
|---------------|-------------|-------------------|-----------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

If you hold a post-secondary degree, or expect to receive one, name the degree and specify the date of your graduation or prospective graduation (enclose copy of certificate):

| Name of Degree | Major / Emphasis | Date Received/ Expected |
|----------------|------------------|-------------------------|
| _____ / _____ | _____ / _____ | _____ / _____ |

4. If you are currently not enrolled in any academic institution, indicate what you are doing:

5. Have you previously applied to HCU? Yes No

If yes, specify: A- Academic Year: _____ B- Semester: _____

Not Accepted Accepted but not registered Registered but never joined

6. Specify your primary foreign language of instruction:

English French Other, specify _____

7. Have you previously taken the Test of English as a Foreign Language (TOEFL)? Indicate the type of TOEFL exam, your score, and date taken: (kindly enclose a copy of your result).

| TOEFL Type | Score | Month/Year |
|---------------|---------------|---------------|
| _____ / _____ | _____ / _____ | _____ / _____ |

8. Have you previously taken the Scholastic Assessment Test (SAT I or II)? Indicate the type of SAT exam, your score, and date taken: (kindly enclose a copy of your result).

| SAT I Score | Month/Year | SAT II Score | Month/Year |
|---------------|---------------|---------------|---------------|
| _____ / _____ | _____ / _____ | _____ / _____ | _____ / _____ |

Section C- Programs of Study

I. Sophomore and Transfer Applicants Only

An applicant may apply to all HCU Colleges provided that the school certificate (secondary, technical) he/she holds or is expected to receive corresponds to the type of certificate required by each College.

- **General and Life Sciences High School certificates** allow their holders to apply to all the majors in the **College of Business Administration**, the **College of Engineering**, and the **College of Science and Information Systems**.
- **Humanities/Literature and Economics/Sociology High School certificates** allow their holders to apply to majors in the **College of Business Administration** and the **College of Science and Information Systems**.
- **Technical Baccalaureate certificates** allow their holders to apply to programs that correspond to the **nature of their technical certificate**.
- Holders of a **Foreign Secondary Level certificate** (Arab Certificates, French Baccalaureate and the German Abitur) can only apply to the **College corresponding to their certificate**.

| | | | |
|--|-----------------|---|-------------|
| 1. Indicate the College(s), the major(s) you wish to apply to and in the order of preference if you are applying to more than one college: (Use college & major codes) | | HCU College of Business Administration (CBA) | |
| College(s) | Major(s) | Major | Code |
| _____ → | Choice 1 | Accounting/ Finance | (AF) |
| Choice 1 | _____ | Business Computing | (BC) |
| _____ → | Choice 2 | Management | (MG) |
| Choice 2 | _____ | Marketing | (MK) |
| _____ → | Choice 1 | Hospitality Management | (HM) |
| Choice 2 | _____ | HCU College of Engineering (CE) | |
| _____ → | Choice 1 | Major | Code |
| Choice 2 | _____ | Electrical Engineering | (EE) |
| _____ → | Choice 2 | Biomedical (Bioelectronics)Engineering | (BM) |
| Choice 3 | _____ | Civil Engineering | (CV) |
| _____ → | Choice 1 | Computer and Communications Engineering | (CC) |
| Choice 3 | _____ | Mechanical Engineering | (ME) |
| _____ → | Choice 2 | Mechatronics Engineering | (MC) |
| Choice 3 | _____ | HCU College of Sciences and Information Systems (CSIS) | |
| _____ → | Choice 1 | Major | Code |
| Choice 3 | _____ | Computer Science | (CS) |
| _____ → | Choice 2 | Graphics Design | (GD) |
| Choice 3 | _____ | Management Information Systems (Planned) | (MI) |
| _____ → | Choice 2 | Software Engineering (Planned) | (SE) |
| Choice 3 | _____ | | |

II. Freshman Program Applicants Only

1. Indicate the freshman class you would like to join:

- Freshman Arts Freshman Science

Name of Applicant: _____

8. In each of the columns provided below, please report the grades for each subject taken by the applicant during the years he/she attended your school. Give the last available grades for the current academic year. The grade average, rank, and number of students in class must be provided to assess the applicant's academic school performance. Grades should be reported according to the school's grading system.

| Subject | First Secondary | Second Secondary | Third Secondary |
|------------------------------------|------------------------|-------------------------|------------------------|
| | From / To | From / To | From / To |
| Arabic Language & Literature | _____ | _____ | _____ |
| English Language & Literature | _____ | _____ | _____ |
| French Language & Literature | _____ | _____ | _____ |
| Philosophy and Civilization | _____ | _____ | _____ |
| Civics | _____ | _____ | _____ |
| History | _____ | _____ | _____ |
| Geography | _____ | _____ | _____ |
| Sociology and Economics | _____ | _____ | _____ |
| Mathematics | _____ | _____ | _____ |
| Physics | _____ | _____ | _____ |
| Chemistry | _____ | _____ | _____ |
| Biology | _____ | _____ | _____ |
| Technology | _____ | _____ | _____ |
| Scientific Culture | _____ | _____ | _____ |
| Computer | _____ | _____ | _____ |
| Other Subjects | _____ | _____ | _____ |
| Passing average at school | _____ | _____ | _____ |
| Passing grade | _____ | _____ | _____ |
| Grade average of the class | _____ | _____ | _____ |
| Applicant's average | _____ | _____ | _____ |
| Rank in class | _____ | _____ | _____ |
| Number of students in class | _____ | _____ | _____ |

9. Is the student recommended to pursue post-secondary education?
 Highly Recommended Recommended Not Recommended

10. Additional remarks (outstanding, problems).
 (Kindly check this box if remarks are included on a separate sheet).

 Name of high school official / _____
 Date

 Title / _____
 Seal of School

 Signature

Locations

Hariri Canadian University has three campuses in Lebanon:

- Main Campus
Mechref
- Bekaa Campus
Jib Jannine
- North Campus
Tripoli

Fees and Expenses

HCU is a non-profit institution for post-secondary education. The tuition fees and other expenses cover only a small part of the total cost of the student's education.

HCU's financial policy is based upon full and partial loads depending on the College the student is enrolled in. Students registering for 15 to 18 credits per semester pay the full load amount. Students registering for a partial load are charged per credit.

Scholarship Program

The Scholarship Program is an approach to rewarding academic excellence and achievement. It consists of Merit, Academic and Competition Scholarships.

Financial Aid

HCU Financial Aid Work-Study Program aims to help financially strapped students to pay their tuition fees. Students, with evidence of financial need, can benefit from this program and in return, they are required to work on campus a specific number of hours in proportion to the level of their financial aid.

HCU grants financial aids depending on the degree of the student's need and provided that his/her academic performance does not drop below a 75% cumulative average.

Technical Support

Members of the HCU community have access to many computer languages, application software packages, library and information resource databases, and extensive internet and networking resources.

COOP Program

In 1999, the Hariri Canadian University pioneered its "COOPERATIVE EDUCATION" (COOP) program in Lebanon in collaboration with Canadian Higher Education Institutions.

COOP, which is an integrated approach to higher education, aims at developing high caliber graduates by enabling them to combine post-secondary studies with practical experience in their chosen field. Students supplement periods of full-time study with periods of employment in local and international markets.

Coop program offers benefits to parties concerned: students, institutions, and employers. Students' benefits of COOP are as follows:

- Focus on career goals
- Increased relevance of learning and motivation for study
- Self-reliance, self-confidence, and responsibility
- Interpersonal and communication skills
- Contacts with potential employers
- Performance assessment
- Marketable job skills that increase employment chances
- Exposure to practical aspect of student's major study
- CV enrichment with work experience

